



# SUMMARY MINUTES

**ABAG POWER Executive Committee**

**Special Meeting 2017-03**

**May 31, 2017**

Teleconference Meeting

375 Beale Street, San Francisco, CA 94105

## WELCOME AND INTRODUCTIONS

Chair Julie Bueren opened the meeting with introductions at 2:05 P.M.

<u>Present Committee Representatives</u>	<u>Jurisdiction/Agency</u>
Angela Walton	City of Richmond
Chris Schroeder	City of Milpitas
Dave Brees	City of Los Altos
Julie Bueren (Chair)	County of Contra Costa
Melissa Morton	Vallejo Flood & Wastewater District
Mintze Cheng	City of Union City
Tonya Gilmore (Vice Chair)	City of Orinda
<u>Staff Present</u>	
Jerry Lahr	ABAG POWER
Ryan Jacoby	ABAG POWER
Courtney Ruby	ABAG
Ken Moy	ABAG

## PUBLIC COMMENTS & ANNOUNCEMENTS

There were no public comments.

## ABAG/MTC STAFF CONSOLIDATION

### **ABAG-ABAG POWER Memorandum of Understanding**

Lahr and Moy informed members of the approval of the ABAG-MTC Contract for Services (CS) by the agencies' respective Boards, noting that none of the terms of the CS are binding on POWER but that the inclusion of POWER in ABAG's Budget & Work Plan obligates MTC to provide services to POWER and obligates ABAG to pay for such services.

Moy presented the Committee with a Memorandum of Understanding (MOU) seeking to address the concerns raised by the ABAG POWER memo dated March 20 regarding the draft Contract for Services. The MOU specifically addressed, among other matters, requiring ABAG to consult with POWER on various matters, including the process, timing, and criteria for selecting successors to current POWER staff; retention of specialized legal services; and, acknowledgement of POWER's right to remove ABAG as the administering member for POWER. The MOU will also be presented



to the ABAG Executive Board for approval. Moy requested committee approval of the MOU as to form which allows minor non-substantive changes to the MOU, including the insertion of standard ‘boilerplate’ provisions.

Motion was made by Schroeder/S/Brees/C/7:0:0 to approve as to form the Memorandum of Understanding between ABAG and ABAG POWER. Parties agreed that should the document undergo substantive changes during finalization, the Committee would be notified and re-approval would be required before the agreement is considered effective.

The aye votes were: Brees, Bueren, Cheng, Gilmore, Morton, Schroeder, Walton.

The nay votes were: None.

Abstentions were: None.

Absentees were: None.

## **FY 2017-18 ABAG POWER OPERATING BUDGET – ABAG FEES**

### **Preliminary 2017-18 Operating Budget**

Lahr and Ruby presented a preliminary FY 2017-18 Operating Budget, indicating decreases in program expenses and the program’s total core rate. Staff noted that although ABAG Fees are generally expected to decrease as compared to FY 2016-17, the detailed impacts of staff overhead remains under discussion.

### **ABAG Budget & Work Program [Excerpt]**

Lahr provided members ABAG’s Proposed FY 2017-18 Budget & Work Program, noting on page 41 the inclusion of ABAG POWER’s “Purchasing Pool Fees” line item included in the Service Programs budget.

## **ADJOURNMENT**

Chair Julie Bueren adjourned the meeting at 2:55 PM.

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\*Example of a motion – *[Member No. 1/S/Member No. 2/roll call vote/C/8:0:0]* means Member No.1 motions, seconded by Member No.2, after roll call vote, motion carries, 8 = “yes” votes, 0 = “no” votes and 0 = abstention.